

***Port Neches-Groves Chapter of the National Honor Society  
By-Laws***

**Article I: Name**

The name of the organization shall be the Port Neches-Groves Chapter of the National Honor Society

**Article II: Selection**

Students will be selected for membership by a faculty council in accordance with the National Honor Society Constitution. Selection is anonymous and is based on outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to exhibit these qualities.

Membership in the National Honor Society is a privilege, not a right. No student with a disability may be excluded from consideration based on the disability.

Junior and senior students with a minimum 3.75 cumulative grade point average are invited to complete a National Honor Society Student Activity form. Information from the form is then tallied.

Leadership points are awarded for positions of leadership or extraordinary accomplishment (district/region/state/national recognition) in school, community, or work activities during the student's high school career. Only those positions in which the individual was directly responsible for directing or motivating others should be included.<sup>1</sup>

Service points are awarded for service to school and community as demonstrated through work in school and/or non-school organizations in which the student has been active during high school. Generally speaking, service activities are those which are completed for on behalf of others (not including immediate family members) and for which no compensation (monetary or other) has been given<sup>2</sup>.

Character points may be deducted if the student's record indicates behavior not in keeping with the Code of Conduct or if a faculty/staff member presents written evidence of such behavior. Such behavior would include, but is not limited to, cheating, helping another student cheat, truancy, assignment to ISS or alternative school, or expulsion.

After total points are tallied, students are ranked from those receiving the most points to those receiving the least. The faculty council then seeks to determine a break point, which will allow for the number of students necessary for the work of the organization to

---

<sup>1</sup> *National Honor Society Handbook*, 15<sup>th</sup> Edition. Appendix 4: Recommended Selection Procedure. Reston: NASSP. 1997, 82.

<sup>2</sup> *National Honor Society Handbook*, 15<sup>th</sup> Edition. Appendix 4: Recommended Selection Procedure. Reston: NASSP. 1997, 83.

be carried out efficiently and to achieve the purposes of the National Honor Society as set forth in the Constitution of the Society.

### **Article III: Meetings and Attendance**

The chapter shall meet monthly, September through May.

Members shall be required to attend monthly meetings unless excused by decision of the chapter advisor(s). School related absences will be excused according to standard school policy.

### **Article IV: Dismissal**

Members who fall below the standards which were the basis for their selection may be removed by the faculty council.

Reasons for removal shall include (but are not limited to) cheating, helping another student to cheat, truancy, assignment to ISS or alternative school, expulsion, failure to maintain a minimum 3.0 grade point average, failure to attend monthly meetings, failure to fulfill service requirements, and failure to comply with the school Code of Conduct.

### **Article V: Election of Officers**

Officers shall be elected by secret ballot in April or May for the upcoming school year. A majority of votes cast shall be necessary to elect any chapter officer.

Nominations may be made by any member with the written consent of the member being nominated.

The duties of the officers shall be consistent with those outlined in the National Society Handbook. Officers elected shall be president, vice-president, secretary, parliamentarian, reporter, historian, and treasurer.

Additional duties shall be as follows:

#### *President*

The president shall preside at all meetings and shall be an ex-officio member of all committees. The president shall appoint committees and chairmen as necessary. The president shall have the power to call special meetings when necessary.

#### *Vice-president*

The vice-president shall assist the president and perform the duties of the president in his/her absence. The vice-president shall be in charge of the service projects of the chapter.

*Secretary*

The secretary shall keep accurate records of attendance at monthly meetings and shall keep records of the business conducted at all meetings. The secretary shall be responsible for filling out the annual report of the chapter.

*Parliamentarian*

The parliamentarian shall be present at all meetings and shall assist the president in proper parliamentary procedure.

*Historian*

The historian shall be responsible for taking pictures and collecting information about the achievements of the chapter and its members. The historian shall compile an annual scrapbook to be displayed at the induction ceremony.

*Reporter*

It shall be the responsibility of the reporter to submit daily announcements and articles for publication in the school press as well as local newspapers.

*Treasurer*

The treasurer shall be responsible for keeping accurate records of the financial dealings of the chapter.