

CAREER INVESTIGATION Rubric

Portfolio						Points
Portfolio 0-5 points	0 No portfolio presented	1 2 At least one portfolio is not contained in the official FCCLA binder OR Electronic Portfolio not in viewable format to the judges		3 4 Portfolio presented with incorrect labeling /insufficient materials for judges (less than 2 copies of contents) and contains more than 25 pages. OR Electronic Portfolio presented with incorrect labeling/ more than 35 content slides/ undesirable graphics, etc.		5 Portfolio is presented with correct labeling and sufficient judge's material OR Electronic Portfolio in viewable format to the judges AND contains no more than 35 single sided pages or 45 slides including: - 1 project ID page or slide - 1 table of contents or slide - 1 planning process summary page or 2 slides - up to (7) divider pages or slides - up to (25 pages) or 35 content slides
Project Identification Page and/or Table of Contents 0-5 points	0 Both Project Identification Page and Table of Contents are missing	1 Project Identification Page OR Table of Contents is missing	2 3 Project Identification Page and Table of Contents is present but includes incorrect information or exceeds one page (each)		4 5 Project Identification Page and Table of Contents is present and completed correctly	
FCCLA Planning Process Summary Page 0-5 points	0 Planning Process Summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not summarized	3 All Planning Process steps are summarized and does exceed one page	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan the project. Each step is fully explained
Self Assessment 0-10 Points	0 Not included	1 2 Vaguely referred to but incomplete evidence	3 4 Some evidence of self-assessment	5 6 Explained somewhat, but not documented sources of self assessment	7 8 Documented resources used for self assessment	9 10 Documented resources used, described role of self-assessment in selection of career
Evidence of Career Research 0-10 Points	0 Not explained	1 2 Some research done but incomplete information	3 4 Research is current but from unreliable sources	5 6 Research is current but only partially describes job description	7 8 Research is current, appropriate for topic; from reliable sources	9 10 Research is current, from reliable sources, documented correctly and appropriate for topic
Experiences with Business, Industry, Agencies, and Organization 0-5 Points	0 No samples provided	1 Limited number of samples are provided	2 Limited experiences were undertaken	3 Few experiences explained; little variety of experiences	4 Good variety of experiences and of value to the career selected	5 Wide variety of valuable experiences; documentation is clear and easy to understand
Samples of School and Academic Work 0-5	0 No samples provided	1 Limited number of samples are provided	2 Limited examples of academic coursework as it relates to career choice	3 Brief explanation, limited evidence of how coursework will be used in selected career	4 Explanation and documented evidence of how school work will be used in selected career	5 School work is explained thoroughly as to how it will be used in selected career

Use of FCS Coursework and Standards 0-5 Points	0 No explanation of FCS	1 Brief explanation provided by FCS coursework	2 Limited samples of FCS coursework	3 Samples of FCS coursework are provided	4 Relationship of FCS coursework and standards to selected career is briefly explained	5 FCS coursework, standards, and career cluster are explained thoroughly and related to selected career	
Career Planning 0-5 Points	0 No actual career goal stated	1 Brief explanation of career goal	2 States career goals but no plan for achieving goals	3 Brief explanation of career goal and how to achieve the goal	4 States career goal that includes plan for education/training and other activities for achieving goals	5 States career goal that includes thorough plan and explains how activities will enhance possibilities for achieving goal	
Works Cited/ Bibliography 0-3 points	0 No resources listed		1 Incomplete list of resources; resources listed are not current or appropriate for practice	2 Complete list of resources but incorrect format	3 Complete list of appropriate resources, in MLA or APA style		
Appearance 0-3 points	0 Portfolio is illegible and unorganized		1 Portfolio is neat, but contains grammatical or spelling errors and is organized poorly	2 Portfolio is neat, legible and professional with correct grammar and spelling	3 Neat, legible, professional, correct grammar and spelling used with effective organization or information		

Oral Presentation

Points

Organization/ Delivery 0-10 points	0 Presentation is not done or speaks briefly and does not cover components of the project	1 2 Presentation covers some topic elements	3 4 Presentation covers all topic elements but with minimal information	5 6 Presentation gives complete information but does not explain the project well	7 8 Presentation covers information completely but does not flow well	9 10 Presentation covers all relevant information with a seamless and logical delivery	
Knowledge of Selected Career 0-5 points	0 Little or no evidence of career knowledge	1 Minimal evidence of career knowledge	2 Some evidence of career knowledge	3 Knowledge of career is evident but not shared in presentation	4 Knowledge of career is evident and shared at times in the presentation	5 Knowledge of career is evident and incorporated throughout the presentation.	
Relationship of FCS Coursework and Standards 0-5 Points	0 No evidence of relationship between career and FCS	1 Minimal evidence of career knowledge and FCS coursework	2 Some evidence of career knowledge and FCS coursework	3 Knowledge of career and FCS coursework but not shared	4 Knowledge of career and the relationship to FCS is evident and shared	5 Knowledge of career and FCS relationship is evident and explained well	
Use of Portfolio During Presentation 0-5 points	0 Portfolio is not used during presentation	1 Portfolio used to limit amount of speaking time	2 Portfolio is used minimally during presentation	3 Portfolio incorporated throughout presentation	4 Portfolio used effectively throughout presentation	5 Presentation moves seamlessly between oral presentation and portfolio	
Voice – Pitch, Tempo, Volume 0-3 points	0 No voice qualities are used effectively		1 Voice quality is adequate	2 Voice is good but could improve	3 Voice quality if outstanding and pleasing to listen to		
Body Language/ Clothing Choice 0-3 points	0 Body language shows nervousness or unease/inappropriate dress		1 Body language shows minimal amount of nervousness/clothing is appropriate	2 Body language is good and clothing is professional	3 Body language and clothing choice both enhance the presentation		
Grammar/ Word Usage/ Pronunciation 0-3 points	0 Extensive (more than 5) grammatical and pronunciation errors		1 Some (3-5) grammatical and pronunciation errors	2 Few (1-2) grammatical and pronunciation errors	3 Presentation has no grammatical or pronunciation errors		

Responses to Judges' Questions 0-5	0 Did not answer judges' questions	1 Unable to answer some questions	2 Responded to all questions, but without ease or accuracy to questions	3 Responded adequately to all questions	4 Gave appropriate responses to judges' questions	5 Responses to questions were appropriate and given without hesitation	
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Reason for point deduction _____

SUBTOTAL	
Point deductions from one judge's rubrics	
GRAND TOTAL (100 possible)	

Comments:

Verification of total scores (please initial)

_____ Judge

_____ Event Chair

_____ Tally Room